

Worksheet for Teacher Recommendations

Teacher Name: _____

Date submitted: _____

Student Name: _____

Date needed: _____

Thank you for agreeing to write a college recommendation for me. I appreciate your time and effort and would like to make your task as easy as possible. The following information might be helpful to you as you begin to consider my qualifications.

I have taken the following courses with you:

I believe that the best piece of work (paper, lab, oral presentation, etc.) that I did for your class was:

My favorite memory of your class was:

My proudest moment in your class was:

What I found most challenging about your class was:

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The particular moment or experience that stretched me the most in class was:

I believe I grew in your class because:

Comments and/or other information you may need to know:

In case you need further information, you can reach me at this phone number or email;

Thank you again for your help.

Sincerely,

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