

Grade 12 Required Summer Reading: Turnitin

If you experience any difficulty, please e-mail jbudd@er9.org over the summer and you will receive an answer within the week.

A. Creating Your User Profile

1. Go to www.turnitin.com.
2. You most likely will be able to activate an account from a prior class. If you can't activate an account from a prior class, click *New Users* on the Turnitin homepage and follow the on-screen instructions.
3. When prompted to enroll in a class:
the class ID is “**2742480**,” and
the password is “**reading**.”

B. Submitting Your Papers

1. You should submit your entire document to turnitin. To open your class portfolio, enter your e-mail address and password on the homepage, then click *Login*.
2. You will see the class “Entering Grade 12 Summer Reading.” Click there.
3. Click on the submit icon.
4. You can submit your paper in one of two ways:
 - a. **PREFERRED OPTION:** by **file upload** (used to submit a paper as a computer file; submissions are accepted in Microsoft Word, WordPerfect, RTF, PDF, PostScript, and HTML formats).
 1. Enter a title for your submission.
 2. Click the *Choose File* button and locate the paper you want to submit.
 3. Click *submit*. On the following page you will be asked to confirm the text of your submission. If the text checks out, click *yes, submit* to finalize your submission. After submitting a paper you will receive a digital receipt. From this screen you can proceed to your class portfolio to view the submission or enter another submission.
 - b. by **cut & paste** (used to submit a paper in another file format, by cutting and pasting the text into a text box).
 1. Click the submit icon next to the desired assignment in your class portfolio.
 2. Select *cut & paste* from the submission pulldown menu.
 3. Enter a title for your submission.
 4. Cut and paste your paper into the text box.
 5. Click *submit*. After submitting your paper you will receive a digital receipt. From this screen you can proceed to your class portfolio to view the submission or enter another submission.

C. Collecting the Originality Report

Shortly after your response has been submitted, the program will generate an Originality Report for your paper. Click under “report” to view the report.

Be sure that your work is submitted by Wednesday, September 16!