

REGION 9 FACILITIES AND FIELDS COMMITTEE  
SPECIAL MEETING MINUTES  
April 11, 2007

Present: Poltrack, Coppinger, Gombos(6:15 pm), Stone  
Administration: Sullivan, Craw, Czudak  
Media: Redding Pilot  
Others: Nine members of the public

Mr. Poltrack called the meeting to order at 6:08 pm in Room B109 in Joel Barlow High School.

APPROVAL OF MINUTES

**Motion: move that the minutes of the March 20, 2007 meeting be approved as corrected. Stone, Coppinger. Approved. Unanimous.**

Correction: last paragraph, page 1, change to:

Mrs. Gombos cited the importance of natural grass to the *aesthetic* value of the campus especially on the entry driveway. Mr. Stone commented that there is nothing unpleasant about the site of artificial turf fields and may show a dedication to student athletes. *Mr. Poltrack & Mr. Coppinger agreed that the Barlow campus is a playground and although aesthetic are important; it is not paramount to a high school.*

DISCUSSION OF RESULTS FROM REQUEST FOR QUALIFICATIONS/PROPOSALS

Mr. Poltrack reported that seven submittals were received for the RFQ/P.

Mrs. Gombos arrived (6:15 pm)

Requests were received from: Blades & Goven, Milone & MacBroom, Clough Harbour & Associates, M.R. Roming Associates, Trinkaus Engineering, Volmer Associates and WBA Group.

Mr. Poltrack suggested the committee discuss the methodology for evaluation of the submittals. Mr. Stone suggested a grid format for evaluation of specific categories. Agreement was reached on the following categories:

1. Subcontractors
2. Sufficiency of insurance
3. Cost
4. Experience
5. Proposed timing
6. Conflicts of interest
7. References

Mr. Stone suggested ranking each submittal on these categories, from 1 to 5, with 1 best or highest.

The committee will meet on April 25 at 7 pm to review the rankings and narrow the field to three candidates, with a goal of conducting interviews during the week of April 16.

*Filed subject to approval*

**PUBLIC COMMENT**

Suzanne Krivit, Redding: suggested an additional category for the ranking grid, the quality of depth of proposal.

The Committee agreed, and an 8<sup>th</sup> category, Depth of proposal, was added to the list.

**ADJOURNMENT**

**Motion: move to adjourn the meeting. Coppinger, Stone. Approved. Unanimous.**

The meeting adjourned at 6:26 pm.

Respectfully submitted,

Huntley Stone

Recorded by Mary Maday