

Office Use Only

**Student Visitor/Shadowing Form**

Date Received / Approved

Any student who wishes to bring a visitor to school must make arrangements with a JBHS Assistant Principal two (2) days prior to the day of the visit. A student visitor must not be on suspension from his/her school nor can his/her school be in session. Student visitors are not allowed during exam periods. It is the responsibility of the JBHS student to notify his/her teachers of this visitor.

The parent/guardian of both the JBHS student and the student visitor must complete this form and return it to the Assistant Principal for the visit to take place. The emergency phone numbers for both students must be included.

If approved, the JBHS student and visitor must report to the main office before 7:20 a.m. to obtain a pass. The visitor must remain with the JBHS student for the entire day. The JBHS parent/guardian assumes all responsibility for the visiting student.

**Information: JBHS Student**

<b>JBHS</b> student and grade:	
Emergency phone number:	
<b>JBHS</b> student parent/guardian signature:	
Date of visit:	
Student visitor and grade:	

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**Information: Student Visitor**

<b>Student</b> visitor and grade:	
Emergency phone number:	
<b>Student visitor</b> parent/guardian signature:	
Date of visit:	
JBHS student and grade:	